

# Melbourne 2025

## Pre-visit Teacher Information



### Aboriginal & Torres Strait Islander Cultural Programs

RBGV is committed to creating an environment that respects, recognises and celebrates Aboriginal and Torres Strait Islander history and cultural identities, which is reflected in the Aboriginal cultural programs that we offer. Please ensure that teachers and parents/helpers have a general understanding of cross-cultural protocols and can assist in creating a culturally safe learning experience. We encourage you to read the Vic State Government advice regarding preparing to teach Aboriginal programs [found here](#).

### Meeting Point

Observatory House, via the **Schools Entrance, Birdwood Ave, South Yarra, opposite Shrine of Remembrance between Observatory Lawn and the Herbarium**. Bus parking is along Birdwood Ave. See [Interactive Map](#)

### On Arrival

Please arrive 15 minutes prior to the scheduled program to ensure time for a snack and toilet stop. Late arrival will reduce the length of your program as the program will finish at the allocated time. Bag storage is available. Schools are welcome to spend time at the gardens either side of their booked program.

### Cancellations by Organisation (i.e. school)

Cancellation of a program must be made by the booking contact at least 14 days prior to the booked program. If not, a cancellation fee of \$306 per class will be invoiced to the school. The fee does not apply in the circumstances of extreme weather or RBGV cancellations.

### Cancellations by RBGV

On rare occasions RBGV may be required to cancel a program due to circumstances beyond our control (e.g. extreme weather conditions). In such circumstances we will prioritise rescheduling of the program to a mutually agreeable date.

### Weather

Sessions may not operate in extreme or dangerous weather conditions e.g. temperatures over 35c, very high winds, lightning, hail or when the air quality is classed as hazardous. We reserve the right to postpone or alter sessions due to extreme weather.

### What to wear

Please be prepared for the weather conditions anticipated for the day as sessions are held outside and exploration of the gardens is involved. Students must be dressed appropriately

# Melbourne 2025

## Pre-visit Teacher Information



for outdoor activities, sun hats and sunscreen during warm weather conditions and wet weather clothing when necessary.

### **Accessibility**

Please provide any relevant accessibility information to [learning@rbg.vic.gov.au](mailto:learning@rbg.vic.gov.au) so we can ensure all attendees can meaningfully participate and explore.

### **First Aid**

The visiting school must have up to date student medical information and carry a complete First Aid Kit. It is the responsibility of the school and accompanying teachers to administer First Aid to students.

### **Parent & Carer Participation**

We welcome and value family participation in our programs. We recognise that families are the primary influence on children's learning and development. We are guided by the VEYLDF which highlights family interactions and shared conversations as vitally important to children's learning.

### **Behaviour Management**

While our specialist RBGV Learning Facilitators have the technical knowledge and expertise to facilitate your program, the visiting teachers have Primary Duty of Care for the behaviour management, safety and welfare of the students. We expect inappropriate or disrespectful behaviour not to be tolerated.

### **Photos**

Please refrain from taking photos or filming the Acknowledgement of Country. This is a special experience that we encourage you to be fully present for. For all other photography please request permission from the Learning Facilitator beforehand.

### **Mobile Phones**

Please limit these to emergency calls only and keep phone on vibrate mode.

### **Care for the Gardens**

Please take rubbish away with you and use the compost bucket provided for worm food.

Please help us protect the Gardens by observing our [regulations](#).

# Melbourne 2025

## Pre-visit Teacher Information



### Checklist of essentials for students to bring:

- Waste free packed lunch or snack, water bottle
- Lunches/snacks are stored in secure & sealed containers
- Appropriate clothing: comfortable shoes, sun hat & sunscreen or wet weather gear

### Checklist of essentials for teachers to bring:

- First Aid Kit
- RBGV is committed to promoting and practicing sustainability principles, so we highly recommend bringing in zero packaging and non-renewable waste.

